

## TEACHER'S ACTIVITY REPORT 2023 - 2024.

**FACULTY: Hemant    DEPARTMENT FLC    IQAC ACTIVITY No: SVC/2023-24/FLC-FRC/1**

### NAME OF THE ACTIVITY: French Certificate

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
	Hemant	Foreign Language	Dr. Namita Pandey
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor
	SVC	38	
<b>SUPPORT/ASSISTANCE:</b>	Mr. Anshul		

### BRIEF INFORMATION ABOUT THE ACTIVITY (CRITERION NO. -1 ):

TOPIC/SUBJECT OF THE ACTIVITY	OBJECTIVES	METHODOLOGY	OUTCOMES
La compréhension orale	To make students understand the original French accents and motivate them to use the language on the daily basis.	Methodology which is carried out is based on Action-oriented approach. This approach considers above all the learner as a social actor having to accomplish tasks (which are not only linguistic) in given circumstances and environment. The learner will therefore have to carry out daily social actions that are anchored in a specific context. To achieve this, he will have to mobilize on the one hand his general individual skills, that is to say his knowledge of the world and his socio-cultural knowledge, and on the other hand his communication skills (linguistic, sociolinguistic and pragmatic).	Student can understand the basic salutations and the main points of an announcement. Student can understand a short message on an answering machine. He/She can usually identify the topic of a discussion taking place in his/her presence if people speak slowly. Student can understand short radio recordings.
La compréhension des écrits	To make students understand and analyse the different formats of French writing skills and their use in different aspects		Student can understand small messages, an informal letter or an email. A student can

			understand common signs and can identify the relevant information in an official document.
La production écrite	To make students understand and write the different formats and writing skills. To make them use these skills in different aspects.		A student can answer a questionnaire expressing his own opinions. A student can carry out a short exchange or write a simple dialogue. He/she can write short, simple notes, short messages, text messages relating to usual situations. Student can describe his familiar surroundings. And can describe or compare two objects/persons.
La Production orale	To make students speak the French language with basic information such as general introduction, daily activities etc.		A student can introduce himself or someone else simply, describe the living conditions by short series of expressions or unarticulated sentences. A student can describe his living conditions and his professional activity in simple terms. I can say what I like or dislike by explaining why. The learner can get simple information about

			a trip. A student can give someone information in predictable situations.
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**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

Notice & Letters✓	<b>Student list of participation</b> ✓	<b>Activity report</b> ✓	<b>Photos</b>	Feedback form
<b>Feedback analysis</b>	News clip with details	Certificate✓	Any other	

IQAC Document No:	Criterion No: 1	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

**For Reference**

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

Sr. No.	Roll. No.	Name	Cat
1	23079133001	ADARSH KUMAR	OBC
2	23079133002	Bhumi Sadh	GE
3	23079133003	Deepak verma	OBC
4	23079133004	Himanshi Sharma	GE
5	23079133005	Hitanshi jain	GE
6	23079133006	Kamakshi Arora	GE
7	23079133007	manvi singh	GE
8	23079133008	Md Azhar	GE
9	23079133009	Muskan Singh	SC
10	23079133010	NIKHIL SHARMA	EWS
11	23079133011	Preeti Shukla	GE
12	23079133012	Priyanka	OBC
13	23079133013	Sanaya Singh	OBC
14	23079133014	SHAHWAR AHMAD	GE
15	23079133015	Sheetal choudhary	GE
16	23079133016	Soni Kumari	GE
17	23079133017	Tanvi	SC
18	23079133018	Akash yadav	OBC
19	23079133019	Dushyant Dangi	GE
20	23079133020	GURVINDER SINGH	GE
21	23079133021	Harsha	GE
22	23079133022	Khushi sharma	GE
23	23079133023	Laxmi verma	GE
24	23079133024	Megha Bhardwaj	GE
25	23079133025	MINAKSHI SHARMA	OBC
26	23079133026	Neha	OBC
27	23079133027	Phalguni Anand	SC
28	23079133028	Pritika Khandelwal	GE
29	23079133029	Siddhika Sharma	GE
30	23079133030	Yana Batta	GE
31	23079133031	Abdul amaan	OBC
32	23079133032	Aryan Gangwal	SC
33	23079133033	Ashutosh Kumar Maurya	OBC
34	23079133034	Harsh Tyagi	GE
35	23079133035	MOHD SUHAIL	OBC
36	23079133036	Mohit kumar	OBC
37	23079133037	Renuka	SC
38	23079133038	Vartika yadav	OBC





श्री वेंकटेश्वर महाविद्यालय  
(दिल्ली विश्वविद्यालय)  
Sri Venkateswara College  
(University of Delhi)  
NAAC Grade A+



Ref No : SVC/Acs/2023/P/ 3842

15<sup>th</sup> May, 2023

NOTIFICATION

**LAST DATE**

21<sup>st</sup> June, 2023

College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2023-2024:-

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

Eligibility Criteria

For Certificate Course

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-

- I Post-graduate and above
- II Graduate
- III 10+2

For Diploma Course

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to submit the certificate/degree for the same.

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*Namita*

Dr Namita Pandey  
Convener, Foreign Language Courses

*Sanjay*

Prof Sanjay Kumar  
Convener, Admissions

*C. Sheela Reddy*

Prof C. Sheela Reddy  
Principal

प्राचार्या  
Principal

श्री वेंकटेश्वर महाविद्यालय  
Sri Venkateswara College  
दिल्ली विश्वविद्यालय / University of Delhi  
धौला कुआँ, नई दिल्ली / Dhoola Kuan, New Delhi-21



For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to submit the certificate/degree for the same.

Admission Procedure

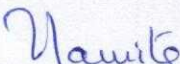
Online application form may be submitted along with the requisite fee. The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

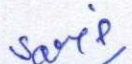
The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2023-2024, available on the college website ([www.svc.ac.in](http://www.svc.ac.in)) within the stipulated period.


S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	<p>For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission through merit only.</p> <p>Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules.</p> <p>SC : Schedule Caste ST : Schedule Tribe PwBD : Persons with Benchmark Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant</p>

**Mode of Payment of Application Fee:-** The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. Please do not wait until the last day for the submission. Please complete the process well in time positively. The following steps may be followed for successful completion of the same:-

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Dr Namita Pandey  
Convener, Foreign Language Courses

  
Prof Sanjay Kumar  
Convener, Admissions

  
Prof C. Sheela Reddy  
Principal

प्राचार्य  
Principal  
श्री वेंकटेश्वर महाविद्यालय  
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धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21



LIST OF CERTIFICATES/DOCUMENTS REQUIRED

**List of Certificates/Documents:-** The applicants shall be required to upload the following documents along with the preliminary online admission form: -

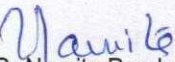
1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match with the certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM/PwBD Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM/PwBD must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match with the certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2021-2022, dated on or after 31<sup>st</sup> March, 2022, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014.
6. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31<sup>st</sup> March, 2022, as stipulated, will be required.
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those candidates who have passed senior secondary exam from outside Delhi
8. Upload a recent Photograph (without Signature or Stamp) and signature as per requirement on the online preliminary admission form.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website ([www.svc.ac.in](http://www.svc.ac.in)))
10. One identity proof issued by competent authority as notified by Government of India.
11. Self-attested copy of Passport & VISA (for Foreign Candidates).

Note:

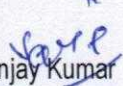
1. Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College upon completion of any physical verification that may be required at a later stage.

2. If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe/PwBD certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

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Dr Namita Pandey

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Sri Venkateswara College



3. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

4. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.

Course Fee :

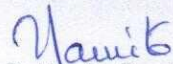
1. For Certificate Course : Rs 17,000/- (excluding University Examination Fee) PA.
2. For Diploma/Advance Diploma Course : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.

Number of Seats :: 62 (Sixty Two)

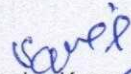
All Original Certificates/Documents, submitted by the candidate as per requirement, will be returned to the candidates only after verification by the concerned official (s) after signing the specified box on the Admission Form within due course of time. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

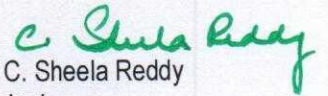
For clarification, if any, Mr Anshul, Junior Assistant (Establishment Section) may be contacted via email ([anshul@svc.ac.in](mailto:anshul@svc.ac.in))



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Convener, Foreign Language Courses



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धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Copy forwarded for information and necessary action to the Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer, Section Officers (Accounts & Administration)/ Dealing Assistants (Accounts & Administration)/ All concerned/ College Notice Board/ College Website/ File.





श्री वेंकटेश्वर महाविद्यालय  
**Sri Venkateswara College**  
(दिल्ली विश्वविद्यालय) (University of Delhi)  
NAAC A<sup>+</sup> Accredited

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

Ph. : 011-24112196, 24118590

principal@svc.ac.in

**Prof. K. Chandramani Singh**  
**VICE PRINCIPAL**

Ref No. : **SVC/Admn/2024/**

Date : **28.11.2024**

**Provisional Cum Character Certificate**

University Roll No. : **23079145017**

This is to certify that **Mr. Md Adnan** Son of **Mr Mojibur Rahman** and **Mrs Raushan Ara** who appeared from the College at the **Certificate Course in Spanish Language – I (One Year)** Examination held by the University in Delhi in April, 2024 has been declared successful in the said Examination securing **137/300** Marks as per results announced by the University of Delhi.

His date of birth as recorded in the College Register is **03.09.1994, Third September Nineteen Hundred Ninety Four (in words).**

His conduct and character are Good. I wish him all success in life.

  
**VICE PRINCIPAL**  
Vice-Principal  
श्री वेंकटेश्वर महाविद्यालय  
Sri Venkateswara College  
दिल्ली विश्वविद्यालय / University of Delhi  
घौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21





Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

**Sri Venkateswara College**

(University of Delhi)

NAAC Grade A+

## **CERTIFICATE**

This is to certify that the **Certificate Course in French Language** was successfully conducted from 30.08.2023 to 31.03.2024 by Foreign Language Department in the Offline mode and its event report has been submitted to IQAC for records.

*Mani*  
Event In-Charge

*V. Venkatesh*  
IQAC Coordinator  
Coordinator, IQAC  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

*V. Venkatesh*  
Principal  
प्रधानाचार्य  
Principal  
श्री वेंकटेश्वर महाविद्यालय  
Sri Venkateswara College  
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धौला कूआ / Dhaura Kuan, New Delhi-21